TIMESHEET

JURASSIC RECRUITMENT

Week Ending: ………/………/………

Name of Locum: …………………………………………………………………..……

Practice Name: ……………………………………………………………………………

Thank you for working with Jurassic Recruitment. To guarantee prompt payment on the Friday following the week worked, please ensure your timesheet is signed by both you and your manager and submitted by 5pm on the Monday following the week worked. Once completed, please email to timesheets@jurassicrec.com or fax to 01392 296854.

Day	Date	Start	Finish	On-call/OOH	Total Days/Hrs
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
				Total Days/Hrs	
				Total on-call/OOH	

I certify that the above details are correct and that payment will be made in respect of these. I understand that payment may be delayed if timesheet is submitted after the stated deadline.

I certify that I am an authorised representative of the Practice and that the named locum has provided services as outlined above. I agree on behalf of the Practice that the above details are correct and that this will form the basis of the invoice raised.

Candidate Signature…………………………………… Client Signature…………………………………………

Candidate Name……………………………………… Client Name……………………………….…………..

Candidate Position …………………………………. Client Position………………………………………

Date:………………………………………………. Date……………………………………………………..